



PROFESSIONAL INTERNSHIP PROGRAM | SPAIN

WHAT IS INCLUDED?

Included in the Program:

- Language Course
- Training & Information
- Resume and interview coaching
- Assessment & Orientation
- Internship Placement
- Support & Contact from Spanish partners

Not Included in the Program:

- Visa
- Travel / Accident Insurance
- Flights
- Accommodation
- Extra spending money

FAST FACTS

- Duration:** 4 week language course + 8 week internship placement
- Application Fee:** AUD\$500
- Remuneration:** Unpaid
- Location:** Barcelona, Granada, Madrid, Salamanca, Seville or Valencia
- Program Fee:** 4 weeks + 8 week internship = €1,445
- Accommodation:** Homestay, Shared Apartment, Student Residence, Private Apartment
- Ranging from:** €110/wk - €400/wk

FIELDS AVAILABLE

- Tourism
- Commerce and Marketing
- Interior Design
- Financial services
- General Business
- Cinema and Entertainment
- Communications /Media Consulting
- Sports
- Distribution
- Graphic Arts
- Real Estate
- Non-Profit Work (NGO's)
- Hotel Management and Catering
- Hospitality (Hotels/ Restaurants)
- IT/ Computers/ Internet
- Law (Offices with International Departments)
- New (web) technology
- Architecture
- Fashion
- Leisure
- Optometry
- Education

ELIGIBILITY FOR PROGRAM

THE PROFESSIONAL INTERNSHIP PROGRAM IS OPEN TO AUSTRALIAN CITIZENS WHO:

- Minimum 18 years old
- Correlation between your studies and internship field
- Spanish language B1 (intermediate), Internship: B2 (advanced)



PROFESSIONAL INTERNSHIP PROGRAM | ACCOMMODATION

PRICES PER WEEK IN EURO (€)		BARCELONA	GRANADA	MADRID	SALAMANCA	SEVILLE	VALENCIA	
Shared Apartment	Single Room	180	130	180	130	130	130	
	Shared Room	140	90	140	90	90	90	
Host Family	Single Room	B&B	214	144	214	144	154	154
		Half Board	234	164	234	164	184	184
		Full Board	264	195	264	195	214	214
	Double Room	B&B	184	114	184	114	144	144
		Half Board	204	134	204	134	164	164
		Full Board	234	164	234	164	194	194
Student Residence	Single Room	B&B	295	229	295	175	259	229
		Half Board	325	245	325	205	275	245
		Full Board	355	269	355	235	299	269
LONG STAY (MINIMUM 6 MONTHS)								
Private Apartment (prices are per month)		690-990	490-590	690-890	490-590	490-590	590-790	

PROFESSIONAL INTERNSHIP PROGRAM | APPLICATION PROCESS

1. Enquiry & Assessment	During this stage we will get to know you by receiving your CV, Letter of Objectives and Academic Transcript. We will provide you with information about the program. This is your opportunity to find out as much about the program as possible by asking questions!
2. Application & Processing	Once we have been assessed you will receive an email containing all the application documents. This is the point you will need to pay the application fee.
3. Confirmation & Payment	Negotiations with potential host organisations will commence and an interview time with that organisation will be arranged. Once your placement has been confirmed you will need to pay the Placement Fee.
4. Visa & Travel Arrangements	You are to make suitable flight and visa arrangements in order to ensure you will arrive for your program on time. You are responsible for informing Australians Abroad about your flight details.
5. Program Participation	Time for you to have the adventure of a lifetime! Australians Abroad as well as local contacts will be supporting you throughout your journey. We also require that you submit feedback at the end of your trip.

AUSTRALIANS ABROAD

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PROFESSIONAL INTERNSHIP PROGRAM | FAQs

Will I get paid for my placement?

Internships are on a voluntary basis and are therefore unpaid. You are attached to the company but not a member of staff therefore you will not be paid a salary. This ensures sustainability of our internships. Companies are more likely to want to take on interns and give them quality training if they don't also have the added expense of a salary. Some companies may offer you a stipend depending on what level internship you undertake.

Is accommodation included in the fee?

The fee does not include accommodation. We can arrange accommodation in a student residence or with a host family for you or you can book your own accommodation.

Who will organise my visa?

It is your responsibility to organise visas. We are able to assist you with this but you will need to submit all documentation.

What can I expect to be doing in my placement?

Most Professional Internship programs are office based. You mainly help as an administrative assistant within a specific department or company. You will be involved with the general day-to-day tasks, so you can understand how a Spanish company in your field of studies operates. You may also be asked to do research or help with specific projects. You will not, for instance, be developing a marketing or advertising campaign or dealing with clients directly as an intern.

What happens if I have a problem or if I am not happy with my placement?

You will have 24 hour emergency contacts in both Spain and Australia. You need to speak with us if you are unhappy. It is better to address any problems early before they become harder to manage.

I want to apply for this program! What is the next step?

Firstly, congratulations on making the decision to participate! Once you have decided that this is the program for you please contact Australians Abroad at marketing@internships.com.au and we will advise you of the next steps. There are a few application documents so please leave yourself with 3-4 months between applying and wanting to begin your adventure! Australians Abroad will be with you every step of the way.

Australians Abroad

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